

Foxwood HOA Committees

3/24/26 Rev 6

Per Foxwood at Panther Ridge HOA Bylaws:

6.06. Committees. The Board may create and disband such committees as the Board may from time to time determine as reasonably necessary or useful, and may delegate such authority to such committees as may be reasonable in connection with the purpose. All committees shall keep records and conduct meetings in the same manner, to the extent applicable, as is required of the Board. Nothing contained herein shall restrict the authority of the President of the Association from appointing advisory committees not inconsistent with committees created by the Board.

Landscape Committee

The purpose of the Landscape Committee is to maintain and improve the visual appeal and overall attractiveness of the community.

Consist of 3-5 members annually appointed by the Board

Chairperson selected by the committee members, responsible for scheduling and conducting meetings, compliance to the budget, ensuring transparency and accountability and Board meeting reporting.

Focus on maintaining entry, park and common area landscaping, green spaces, lighting, irrigation, signage and enhancing the aesthetic qualities of the community with seasonal decorations. cleanup days and landscape projects.

In coordination with the Finance committee, prepare and submit RFPs at least every 3 years for landscape services, review RFPs and recommend providers to the Board for approval.

Act as the liaison between the community and professional landscape service providers

Meet as often as necessary to plan and execute responsibilities and events.

Building Review Board (BRB)

The purpose of the Building Review Board is to review and approve homeowner proposed improvements to their lots per the Protective Covenants for Foxwood at Panther Ridge: Per Covenant Article 9.13(e) "The Building Review Board shall have broad discretion to approve or disapprove proposed Improvements, including the discretion to approve or disapprove on the basis of esthetics."

Consist of 3-5 members annually appointed by the Board

Chairperson selected by the committee members, responsible for scheduling and conducting meetings, record keeping, ensuring transparency, accountability and Board meeting reporting.

BRB may adopt and modify design, material and locational criteria and standards for proposed Improvements (the "Land Planning Guide, LPG"). Communicate LPG changes to Board..

Verify homeowner compliance to BRB approved improvements and notify BOD of unresolved compliance issues pertaining to the approved improvements no later than construction period end date.

Comply with all provisions of the Protective Covenants and Bylaws

Meet as often as necessary to timely review BRB requests.

Hearing Committee (not convinced we need to form this committee right now)

The purpose of the Hearing Committee (referred to as the "Compliance Committee" in Foxwood HOA Bylaws) is to approve or disapprove of a Board proposed homeowner fine after conducting homeowner hearings and/or meetings.

Per Foxwood HOA Bylaws:

"Compliance Committee" consisting of at least three (3) Members appointed by the Board. Members of the Compliance Committee may not be officers, directors or employees of the Association, nor the spouse, parent, child, brother or sister of an officer, director, or employee of the Association.

Comply with all provisions of the Protective Covenants and Bylaws

The chairperson is selected by committee members, responsible for the date, time and place of hearings and meetings, conducting meetings, record keeping, ensuring transparency and accountability and Board meeting reporting.

Social & Welcome Committee

The purpose of the Social and Events Committee is to plan, organize, and execute various social events, activities and welcoming events for homeowners and guests of the Foxwood community, aiming to build community spirit and foster relationships among homeowners.

Consist of 3-5 members annually appointed by the Board

Greets and welcomes new residents to our community and helps familiarize them with the community's rules, regulations, and amenities.

Chairperson selected by the committee members, responsible for scheduling and conducting meetings, compliance to the HOA budget, ensuring transparency and accountability and Board meeting reporting.

Meet as often as necessary to plan and execute events

Trails Committee

The purpose of the Trails Committee is to enhance the equestrian, recreation, cycling and trail walking/hiking experience of homeowners and guests.

Consist of 3-5 members annually appointed by the Board

Chairperson selected by the committee members, responsible for scheduling and conducting meetings, compliance to the budget, ensuring transparency and accountability and Board meeting reporting.

Recommend trail, park and Rail Trail maintenance and enhancements.

In coordination with the Finance committee, prepare and submit RFPs as required for trail provider services, review RFPs and recommend providers to the Board for approval.

Act as the liaison between the community and professional landscape service providers.

Plan and execute active lifestyle and equestrian activities (i.e trail rides, running club, etc)

Finance Committee

The finance committee acts as an advisory body to the Board of Directors, ensuring fiscal responsibility, transparency, and stability

Consists of the Treasurer + 2-4 members annually appointed by the Board

Chaired by the Treasurer, responsible for scheduling and conducting meetings, ensuring transparency and accountability and Board meeting reporting.

Responsibilities include preparing the annual budget, reviewing monthly financial statements and bank reconciliations, monitoring reserve funding, recommending cost-control measures, reviewing vendor bids for ongoing maintenance and projects and working with other committees

- **Budgeting & Planning:** Drafting the annual operating budget for board approval and setting long-term reserve funding goals to cover major repairs.
- **Financial Oversight:** Reviewing monthly financial statements, including balance sheets, income statements, and accounts receivable/payable, to ensure accuracy and monitor cash flow.
- **Asset Management:** Reviewing reserve studies to ensure adequate funds exist for community components (roofs, roads) and evaluating investments.
- **Audit & Controls:** Reviewing insurance coverage, establishing internal financial controls, and working with external auditors.
- **Advising the Board:** Providing detailed analysis of financial health and making recommendations on vendor contracts and cost controls.
- **Financial Reporting:** Reporting the association's financial status to the board and homeowners, ensuring transparency

Ad Hoc Committees:

Entry Restoration Committee

The purpose of the Entry Restoration Committee is to design, quote and implement the restoration of the 213th St entry.

Consist of 3-5 members appointed by the Board

Chairperson selected by the committee members, responsible for scheduling and conducting meetings, compliance to the budget, specifications and schedules, ensuring transparency and accountability and Board meeting reporting.

Assess the current condition of the entry,. With community and Beautification Committee input, design and restore the entry, reusing as much of the existing hardscapes and landscape material as reasonable, focusing on aesthetics in line with price point of homes, ease (native plants)p and cost of maintenance.

In coordination with the Finance committee , prepare and submit RFPs as required for construction, utility and landscaping services, review RFPs and recommend providers to the Board for approval.

Act as the liaison between the community and vendors, ensuring vendor performance to specs.

Turn over entry to Landscape Committee and landscape maintenance provider.

Committee is disbanded when project is completed.